

**MINUTES OF PUBLIC MEETING OF THE
ARIZONA GEOGRAPHIC INFORMATION COUNCIL
COMBINED COMMITTEES
HELD AUGUST 23, 2012**

A public meeting of the Arizona Geographic Information Council Combined Committees was convened at 10:00 a.m., on August 23, 2012, at the Arizona State Land Department, Phoenix, AZ.

The following Arizona Geographic Information Committee members were present at the meeting:

Eugene Trobia, Arizona State Cartographer's Office
Eric Feldman, Maricopa County
Marcus Wilson, DES
Lucas Murray, DES
Sandra Gilstad, AZDOA
Keith Larson, NRCS
Jana Hutchins, Arizona State University
Paul Barbeau, ADHS
Nicole Eiden, Arizona Department of Game and Fish
Stephanie Washington, Arizona Department of Education
Boyd Larkin, Arizona Department of Revenue
Kevin Blake, Northern Arizona Geographic Information Forum
Jeff Wilkerson, Arizona Department of Transportation
Jim Meyers, Arizona Department of Transportation
Mark Flahan, Arizona Department of Transportation
Tim Colman, Arizona State Cartographer's Office
Aaron Mattingly, ADEMA
Patricia Wright, BIA

The following members called into the meeting:

Jason Howard, MAG
Jami Garrison, MAG
Craig Wissler, U of A
Brian Conway, ADWR
Linda Reib, State Library
Howard Ward, Private Sector
Janel Day, AZGS
Jackson Johnson, BLM
Brian Brady, Yuma Regional Geographic Information System
Victor Gass, Arizona Department of Environmental Quality

The following matters were discussed, considered, and decided at the meeting:

I. Call To Order: Brian Brady called the Council to order at 10:05 a.m

II. Budget Update

Gene Trobia gave the budget update. \$30,400 is in the AGIC account. It includes \$3,000 for the Council's State Council Membership dues in NSGIC. The report went through July, 2012 and did not include \$3,000 dollars that will be used for the Council Chairperson to travel to the NSGIC

Annual Conference. The AGIC Conference Budget showed a balance of about \$30,500 and did not include any receivables from the conference or dues yet. Gene requested that the Council appoint an official treasurer when the Council is reconstituted.

III. Committee Reports

The AGIC combined committees heard oral reports from committee and working group chairpersons. Brian Brady facilitated the committee reports.

1. *Administration and Legal Committee Report*

Jana Hutchins reported on the new AGIC Website going live. The new website, built in Drupal by Jana's team, utilizes a content management system (CMS). When people sign up for the new website the user will have a check box to automatically sign up for AGIC-L. The website also has a calendar which contains the agenda and minutes for scheduled AGIC meetings. Jana described in detail a Volunteer Geographic Information (VGI) application created for the website. The VGI app allows for a variety of user interactions.

Gene Trobia reported on the status of the Council appointments that are being made by the Governor's Office. The appointments are being sent to newly appointed members by mail. The State's Cartographer's Office was not notified as to who was appointed and not appointed. The appointees will receive loyalty oaths in the mail and the oaths must be signed, notarized and returned to the Governor's Office for processing before the appointment is official. The Governor's Office did advise that 28 out of 37 applications were approved. Since AGIC was established in legislation, September 30, 2009, each appointment is for 3 years only. The appointment terms are staggered so that a third of the board is up for reappointment each year. The Governor's Office began the appointment cycle starting from 2009. The result is a third of the board is up for reappointment in September 2012 and a third each year thereafter.

Gene Trobia provided a NSGIC update. Addressing is a primary focus of NSGIC and a NSGIC work group has been established to work on addressing issues for the nation. NGAC is also focused on addressing for the nation and Gene co-chairs the NGAC addressing workgroup. The NGAC Addressing Workgroup has, as one of its priorities, the creation of a national address database. The AZ Broadband Mapping Project includes funds for the E-911 roads and addresses to be geocoded for the BB Project. TerraSystems Southwest is contracted by the State 9-1-1 Office to assist in completing E-911 roads and addressing that can be used by the BB and other projects. The effort is near completion in the remaining counties of Apache, La Paz and Pima. One of the requirements for the Broadband funded portion of the E-911 roads project is to get the roads to meet a state GIS standard with a consistent centerline file.

Gene Trobia reported that the state Master Purchase Agreement (MPA) for ESRI was approved by the State Procurement Office. Any State or local agency purchasing ESRI products using the State Contract MPA may now purchase or upgrade to Arc 10.1 products.

2. *Data Committee Report*

Jana Hutchins updated the group on the status of the AGIC data portal that her office is developing. The old AGIC data portal went down and was unable to be restored after its SunOne Server located in the DOA hoteling facility crashed. The new data portal is being built on servers located at ADEQ. Tools developed by Jana's team for the RE project will be

leveraged for use in the GEO Clearinghouse for an efficient method of uploading and downloading datasets. The data portal development on the GEO Clearinghouse is scheduled to be completed by the end of September and will be presented at the AGIC annual conference in October. Jana requested that agencies represented by the AGIC membership consider contributing data to the portal and contact Gene or her for more information.

Gene Trobia reported on the status of the GEO Clearinghouse budget report. The GEO Clearinghouse budget proposal was a comprehensive approach to the full implementation of a statewide GIS clearinghouse that included proposed funding for 3 full time employees to support required clearinghouse activities. The clearinghouse proposal was prepared for both the State Land Department and the State CIO at ASSET. Given the budget shortfalls and existing IT priorities, the proposal was not approved for this year's budget. The clearing house may be considered next year. Pending developing a budget proposal for the next fiscal cycle, a cost benefit analysis and white paper is being developed for the next budget cycle.

3. Conference Committee

Jami Garrison gave an update on AGIC 2012 in Prescott, AZ this October. Forty-five attendees are now registered and nineteen sponsors are signed up so far. The draft agenda will be posted on August 23, 2012. The Key Note speaker is Jeremy Rowe from ASU. Jeremy has worked with Shea Lemar and will be talking about Arizona history using historical photos. Meagan Gately, from the AZ Historical Society (AHS), will be the lunch key note speaker and will highlight stories of Arizona's past through tools, artifacts, images, clothing, maps, and web materials of AHS.

Council members were encouraged to register for AGIC 2012 and participate as moderators for the sessions.

A new student rate was added to the conference pricing. The student rate of \$40 still applies for full attendance but does not include meals. Students who want meals may register for the \$100 student registration. This price just covers the cost of providing meals at the conference.

Gene Trobia encouraged all council members to register for and attend the conference. It was noted that the SWUG conference will run concurrent with the AGIC conference and that Esri is conducting a SWUC Conference in Colorado.

IV. Next Meeting: The location of the next meeting was discussed and it was decided to hold the meeting at MAG in the Chaparral room, November 1, 2012.

V. Adjourn: Meeting adjourned at 11:30 a.m.